

Accessibility Features

Universal Accommodations

All students have access to universal accommodations. The student has many choices for making accessibility changes and can do this by clicking the **accessibility icon** located in the vertical panel below the timer.

In all assessments, students can change the **color scheme**, **font size** and **enable zoom** options by selecting the accessibility icon.

	1 of 14 🕑 00:19 / 01:00:00		Accessibility optio	ons ×
	Item 1 Item 2 Item 3 Item 4 Item 5 Item 6 Item 7		O 5:53 / 55:00 Change the background a Black on white (a Grey on light gre Purple on light g	Color scheme Font size Zoom and foreground colors of your activity. default) sy preen
	Item 8 Item 9 Item 10 Next		 Black on violet Yellow on navy White on black 	Cancel
Accessibility options		×		Accessibility options ×
Color scheme	Font size Zoom			Color scheme Font size Zoom
Adjust the size of fonts in your activity. Small (75%) Normal (100%) Large (125%) Extra large (150%) Huge (175%)				Zoom in and out using the following keyboard shortcuts: Zoom in To zoom in, press Command +. The browser will zoom in incrementally each time you press plus (+) key. Zoom out, To zoom out, press Command The browser will zoom out incrementally each time you press the minus (-) key. Reset the zoom level by pressing Command 0, The browser will return to its default zoom level.
	Cancel	ок		Cancel OK

In all assessments, students can access both a **highlight** feature and a **response masking** feature. To use the highlighter, select the text, then use the down arrow on the highlight menu to choose a color.

Mem		Memo	A Highlight	Memora	andum
То:	ees	To:	ees	To:	Biotech Employees
From:	Sam Jones, Director of Security	From:	ector of Security	From:	Sam Jones, Director of Security
Re:	Security Card Keys	Re:	Security Card Keys	Re:	Security Card Keys



Click the **response masking** icon to access the response masking feature. To mask a response, the student will click on the response to be masked. The student will click the response masking icon again to turn it off and select their answer.

Vhy is there a deadline for submitting holiday time-off requests?	Item 1	0
It is important to ensure adequate coverage in the office during the holidays.	Item 2	Z
/ Management wants to know who is taking advantage of company holidays////////////////////////////////////	Item 3	_
Holiday time-off requests will not be approved after the deadline.	Item 4	
Managers will be out of the otrice and won't be able to approve anything attentive	Item 5	×3
gleachthe.	ltem 6	
	Item 7	
a	Item 8	

In all assessments, students can view the assessment across the entire screen by selecting the **full screen** icon.

Item 1	
Item 2	z
Item 3	_
Item 4	
Item 5	82

System Features in Modules

There are features unique to modules that can be used to aid all students.

In the Work Ready Math assessment, students can access a formula sheet by clicking the **Show Formula Sheet** button at the top right. This will display formulas and units of measurement on the right side of the screen for easy reference. To hide the formula sheet, click **Close Formula Sheet**.





In the Work Ready Math assessment, students can access a **calculator** by selecting the calculator icon.

Item 1	3
Item 2	Z
Item 3	
Item 4	
Item 5	-

In the Work Ready Reading assessment, students can access a line reader by clicking the **line reader** icon.

Item 1	3
Item 2	Z
Item 3	
Item 4	
Item 5	i.i

The line reader display can be moved over the text. To hide the line reader display, the student will click the line reader icon again.





Oral Accommodations

Oral Accommodations are to be used for students with an IEP/504 plan and should be enabled in the WIN assessment portal prior to testing.

SpeechStream® is a text-to-speech tool that reads text aloud to students and should be used with headphones. Once the student enters an assessment, the SpeechStream® controls will be displayed in the top right of the screen.



Students can move the SpeechStream® controls by clicking on the far-right grey directional icon.



Use the gear icon to the left of the directional icon to access the settings to change the voice speed, text highlight color, and speech mode. To save changes, click **Save**.



Depending on the Speech Mode selected by the student, they will click on the pointer finger on the far left of the controls and either hover or click on the text to be read. If the student would like the whole screen read to them, they will leave the pointer finger icon unselected and click on the **Play** icon.

The three icons next to the pointer finger icon are **Play**, **Pause**, and **Stop**, respectively. The student can select these icons as needed throughout the assessment.





Extended Time

Extended Time is to be used for students with an IEP/504 plan indicating the need for extended time. The feature should be enabled in the WIN assessment portal prior to testing.

Extended Time can be enabled after the student has started the assessment and **before** the time has expired. This can be done by selecting the student's name and choosing **Actions** and **Extend Time** from the dropdown menu.

If Extended Time has been set for a student, the time will have been added when the student launches the assessment.



Spanish Translation

Spanish translations are available for all assessments. However, it is important to note that **this feature is not automatically enabled**, as some implementation partners may choose not to offer Spanish as an option for assessments. Administrators must enable this feature in the WIN assessment portal prior to testing.

To allow a student to take the assessment in Spanish, go to the **Assessment Assignment Grid** and click on the language bubble next to the assessment title.

		Assessr	nen	t Assignments	
i	Scores shown are latest earned.				
Name	×	U Work Ready Math	®	🗆 Work Ready Reading 🔊	🗆 Work Ready Data 🗪
Monito	r Assessmen	its for 🔿	Eng cha	lish selected. Click icon to nge	

In the **Select Language** popup window, click on **Spanish**. Return to the Assessment Assignment Grid and click **Apply Changes**.





American Sign Language

American Sign Language (ASL) translations are available in the Academic Skills and Soft Skills assessments. This feature must be enabled in the WIN assessment portal prior to testing. To allow a student to access the ASL resource, locate the student in the assessment portal and click on the gear icon next to their name. Click **Edit User**. Under **Assessment Accommodations**, check the box to enable American Sign Language, then click **Save**.

Edit User	Assessment Accommodations
Leactivate User	SpeechStream:
transfer User	American Sign Language (ASL): 🗸

In the assessment, the ASL interpreter will appear in a video on the top left of the screen. For questions with long passages, there will be separate videos for the passage and question. Students can use playback controls to repeat any part of the interpretation.

	Use the graph to answer the question. Percent Change in Employment during Four Recessions
	Recession B to the second sec
► II HH annus de HD Q 12	Construction Markets where Placed in Research Becaution
	Professional and business services Education and health services