



# WIN Learning Courseware Session Time Estimates

## Introduction

This document provides estimates for the time required to complete various components of the WIN courseware. The times are estimates, not approximations, as each learner has unique abilities and needs, resulting in varying completion times. However, these estimates are data informed.

## 1. Digital Skills Courseware

Product Offering	Name	Lesson No.	Median Time (Hours)
Digital Skills Courseware	Computer Operations Total		0.5
	Digital Communication Total		0.5
	Digital Documents Total		1
	Digital Documents I	1	0.5
	Digital Documents II	2	0.5
	Digital Security Total		0.5
	Internet Browsing Total		0.5
		Total	~4 hours*

\*This estimate includes 1 additional hour for posttests and offline activities.



## 2. Soft Skills Courseware

Product Offering	Name	Lesson No.	Median Time (Hours)
Soft Skills Courseware	Communicating Effectively Total		3.5
	Communicating Effectively	1	0.5
		2	0.5
		3	0.5
		4	0.5
		5	0.5
	Conveying Professionalism Total		4.5
	Conveying Professionalism	1	0.5
		2	0.5
		3	0.5
		4	0.5
		5	0.5
		6	0.5
		7	0.5
	Promoting Teamwork & Collaboration Total		2.5
	Promoting Teamwork & Collaboration	1	0.5
		2	0.5
		3	0.5
	Thinking Critically & Solving Problems Total		3.5
	Thinking Critically & Solving Problems	1	0.5
2		0.5	
3		0.5	
4		0.5	
5		0.5	
		<b>Total</b>	<b>~14 hours*</b>

\*This estimate includes 1 additional hour for posttests and offline activities.



### 3. Academic Skills Courseware

Product Offering	Name	Level No.	Median Time (Hours)	
Academic Skills Courseware	Work Ready Data Total		27	
	Work Ready Data	1	5	
		2	5	
		3	6.5	
		4	7.5	
		5	2	
	Work Ready Math Total		35.5	
	Work Ready Math	1	8	
		2	8	
		3	8	
		4	6.5	
		5	4	
	Work Ready Reading Total		27.5	
	Work Ready Reading	1	6	
		2	6	
		3	5.5	
		4	5	
		5	4	
			<b>Total</b>	<b>~90 hours*</b>
	*This estimate includes 1 additional hour for posttests and offline activities.			



## 4. Academic Skills Courseware (Basics)

Product Offering	Name	Level No.	Median Time (Hours)
Academic Skills Basics	Work Ready Basics Data Total		9.5
	Work Ready Basics Data	1	5
		2	4.5
	Work Ready Basics Math Total		8.5
	Work Ready Basics Math	1	4
		2	4.5
	Work Ready Basics Reading Total		10
	Work Ready Basics Reading	1	6
		2	4
			Total